

City of Chiloquin
City Council Meeting
12/12/2011

DRAFT

Those Present:

Others:

Teresa Foreman: Recorder
City attorney: Sam Ramirez

Mayor: Mark Cobb
Council members: Floyd Hescock
Carolyn Blackmon: Ill
Raymond Kirk
Kathy Erion
Jeff Mitchell
Joe Hobbs: 6:33

6:32 Mayor Cobb read the opening statement and called the meeting to order.

The Mayor called the roll. Present: Jeff Mitchell, Raymond Kirk, Kathy Erion and Floyd Hescock. Also the City attorney Sam Ramirez and City Recorder Teresa Foreman.

Motion to accept the agenda as presented was made by council member Erion, seconded by council member Hescock. Ayes: Hescock, Mitchell, Erion and Kirk.

Motion passed.

6:33 Council member Joe Hobbs arrived.

Public input:

Julie Wolf, Chiloquin resident. Julie is concerned about more cars and the appearance of drug activity on Baker Av. Also the building materials that have been stacked and stored on a property on Klamath Av. N.

The recorder has been in touch with the owner of that property and they intend to put in a plan for building on that property which is in the industrial zone.

Discussion about abandoned cars and to which get letters.

Richard Twamley: One of the cars they were concerned about has been moved.

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Regular Business

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Motion to dispense with the reading of the minutes of 11/14/2011 was made by council member Erion, seconded by council member Kirk. Ayes: Erion, Hescock, Kirk, Mitchell and Hobbs.

Motion passed.

Motion to accept of the minutes of 11/14/2011 was made by council member Erion, seconded by council member Hescock. Ayes: Erion, Hescock, Kirk, Mitchell and Hobbs.

Motion passed.

Motion to pay the City bills as of December 12, 2011, in the amount of \$21,426.97 was made by council Member Hescock, seconded by council member Kirk. Ayes: Erion, Hescock, Kirk, Mitchell and Hobbs.

Motion passed.

City Correspondence: Council looked over the correspondence.

There is a letter of request from the Chiloquin Open door medical clinic. During the construction on the bridge, their parking lot will be compromised. Therefore they are asking for permission to place a parking lot on the South side of their building. They have an opportunity to gravel that area now and would like to move forward if the City would allow.

Discussion.

Motion to approve a temporary parking lot, on the South Side of the Chiloquin Open Door medical building, and allow them to gravel it, until the end of the project. Subject to an application to the City if they decided to make it permanent was made by council member Mitchell, seconded by council member Hescock. Ayes: Erion, Hescock, Kirk, Mitchell and Hobbs.

Motion passed.

Two letters brought in from the Twamleys. One is a statement, not requesting anything. The second letter is requesting information. The Mayor, addressing Mr. Twamley, explained that all these things had been discussed in council meetings. It is all documented in minutes. He asked if they had gone through the minutes before asking for this information? The information can be obtained through the office but the council has discussed these matters previously and will not discuss them further. Mr. Twamley stated he was not asking the council for anything, he was just requesting information and wanted council to know what he was asking for.

The other letter was clarification of a statement Mr. Twamley had made at the last council meeting.

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Council member Erion asked the Mayor about the insurance. The Mayor replied that we have the proper insurance.

There is a letter from Barry Zelmer from ODOT. He was asking for a letter from the City requesting that the waterline relocation work and adjustments to utilities be incorporated into the Williamson River Bridge Contract.

Motion to direct the Mayor to sign the letter to ODOT requesting that the waterline relocation work and adjustments to utilities be incorporated into ODOT's OR422S Williamson River Bridge Contract was made by council member Hescock, seconded by council member Hobbs. Ayes: Hescock, Erion, Mitchell, Hobbs and Kirk.

Motion passed.

The City has applied for a \$165,000.00 loan with ODOT for the replacement of the waterline on the new bridge being placed. There is a resolution that needs to be signed. This is to approve the submittal of the application.

Discussion.

The council did not like the way it was written. They want the word 'all' dropped from the sentence: "...the loan shall be used to fund all costs associated..."

Motion to accept this resolution as amended and number it in the next consecutive number was made by council member Erion, seconded by council member Hescock. Ayes: Erion, Hescock, Kirk, Mitchell and Hobbs.

Motion passed.

Chiloquin airport memo. The City engineer contacted them with the City concerns. Council member Mitchell asked if we couldn't request that local people be employed for this project and also that the City say something about the Tribal cultural sites. The recorder stated that it is her understanding that this document has already been submitted but that she had stated the need for that and had been assured the Tribe had been contacted and that cultural monitors will be on site. She has nothing in writing, however.

The Mayor stated he would send an email for both of these concerns.

We have a draft ODOT contract for the bridge project to sign. The attorney is going to review this and contact ODOT about a few things he wants on the contract. He will then get back to us.

Motion to accept the City Correspondence was made by council member Hescock, seconded by council member Kirk. Ayes: Erion, Hobbs, Mitchell, Hescock and Kirk.

Motion passed.

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Mayor's Report: The Mayor reported on the task force meetings. He gave each council member a list of the members and the topics they are working on. He is very pleased with the experience in law enforcement represented by the members. There has been two meetings. He has asked the task force not to discuss with the community anything discussed until the end document is prepared and submitted to this council. There has been a survey generated and will be passed out to area residents. The mayor hopes to have this report done in 90 days from Dec. 1, 2011. We are meeting once a week.

Discussion.

Last Friday, there was a fire behind the Lions building. There is a pile of debris. The Mayor explained that he saw it started by an individual and let the Fire chief know. It was not a burn day, there was no containment, etc. The fire department put out the fire and notified the appropriate authorities. The Mayor would like a letter sent to the owner of the property to clean up the mess.

Motion to accept the Mayors report was made by council member Erion, seconded by council member Hescock. Ayes: Erion, Kirk, Hobbs, Mitchell and Hescock.

Public works report: Nothing to report on.

City Recorder report: There is a financial report in the council's packet. She will bring a more in depth report next meeting.

Christmas party: Discussion. Council put the party decision in the recorders responsibility. They decided that a Thursday would work.

Council would like to invite the task force members in addition to the council, the employees, attorney and engineer.

The recorder pointed out that we have always drawn names for Christmas presents. The limit of \$20.00. Anyone wanting to join that, please let her know.

The second Meeting in December is close to Christmas, we do not generally have that meeting.

Motion to cancel the last meeting of the year due to the Christmas holiday was made by council member Mitchell, seconded by council member Hescock. Ayes: Erion, Hescock, Kirk, Mitchell and Hobbs.

Motion passed.

Motion to accept the recorder report was made by council member Hobbs, seconded by council member Hescock. Ayes: Erion, Kirk, Hobbs, Mitchell and Hescock.

Motion Passed.

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Old Business:

Tree Removal: We have 2 bids for tree removal.

Discussion.

Council has quite a few questions they need answered before making any kind of a decision. The recorder explained that they could call Pete if they want to ask him these questions.

The Mayor stated that He would like to see both the engineer and Pete at the next meeting so they can discuss this. The Mayor asked Hescock to go around and mark the trees again that we know are on our right of way prior to our next meeting.

New Business: Council member Erion would like to go to a workshop about grants. There is a 3 day workshop for \$400.00. There is one in Salem and she can stay with her sister.

Kathy is going to contact them to see if there would be a scholarship available.

Motion to adjourn was made by council member Hescock, seconded by council member Hobbs. Ayes: Erion, Kirk, Hobbs, Mitchell and Hescock.

7:38 Meeting adjourned

Signed 1/9/2012

Mayor Mark Cobb

Attest: Teresa Foreman, City Recorder

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